

**Create Academy**  
**Board Meeting Minutes**  
**May 4 2020**  
**4:00 p.m. Public Session**  
**Zoom/phone**  
<https://asu.zoom.us/j/99427449423>

**1. OPENING ITEMS**

- a. Call to order: J. Pinholster called the meeting to order at 4:00 p.m.
- b. Roll call:
  - i. Board members present: J. Pinholster, A. Pinholster, S. Manson, V. Sidy, R. Sager
  - ii. Members absent: None
  - iii. Staff members present: C. Hodo, R. Tejada, N. Monroe
  - iv. Members of the public present: M. Woods (counsel)
  - v. All participants, including the board members, participated remotely due to COVID-19 and to comply with required social distancing directives.
- c. Board chair opening remarks: J. Pinholster welcomed the board, staff and public and thanked them for attending the second meeting in two weeks.
- d. Call to the public: a call to the public was made. No public comment.
- e. Approval of minutes from April 20<sup>th</sup> meeting: S. Manson moved to approve the April 20<sup>th</sup>, 2020 minutes. R. Sager seconded. J. Pinholster, A. Pinholster, S. Manson, V. Sidy, and R. Sager all voted “yes.” The April 20<sup>th</sup>, 2020 minutes were approved unanimously.

**2. Principal report (Hodo):** C. Hodo gave a brief report on the following matters:

- a. Enrollment updates: Enrollment has remained steady since the last meeting.
- b. Staffing updates: No staffing changes.
- c. Remote learning and services updates: No changes since last meeting. Remote learning and food service activities continuing.
- d. Other updates about school community: On-campus incident last week was referenced as resolved.

**3. Charter surrender agreement (Pinholster):**

- a. EXECUTIVE SESSION (A.R.S. 38-431.03(3)): Pursuant to A.R.S. §38-431.03(3), the Board entered executive session to receive legal advice from the school’s

attorney regarding the Surrender and Charter Termination Agreement with the Arizona State Board for Charter Schools (ASBCS).

- i. R. Sager moved to enter executive session. V. Sidy seconded. J. Pinholster, A. Pinholster, S. Manson, V. Sidy, and R. Sager all voted “yes” With the board unanimously voting in favor of entering executive session, the board called the executive session to order at 4:07pm.
  - ii. Board returned from executive session at 4:18pm.
- b. Discussion and vote on Surrender and Charter Termination Agreement with ASBCS.
  - i. The board discussed next steps in the process (signatures, communications, consequences of approving the Surrender and Charter Termination Agreement).
  - ii. After a robust discussion by the board, S. Manson moved that it is in the best interest of Create Academy to surrender Create Academy’s charter contract and to approve the Surrender and Charter Termination Agreement as negotiated in final form and presented to the board. V. Sidy seconded the motion. J. Pinholster, A. Pinholster, S. Manson, V. Sidy, and R. Sager all voted “yes” and the motion passed unanimously.
  - iii. J. Pinholster directed M. Woods (counsel) to communicate Create Academy’s approval of the Surrender and Charter Termination Agreement to the Arizona Attorney General’s office and to coordinate delivery of the executed version of the Surrender and Charter Termination Agreement to ASBCS through its counsel.

**4. Finance issues (Pinholster, Manson):**

- a. Discussion of progress towards establishing a scenario for closure of the school and distribution of assets. S. Manson and R. Reed working to finalize payables and all remaining obligations.

**5. ADJOURN:** S. Manson moved to adjourn. R. Sager seconded the motion. J. Pinholster, A. Pinholster, S. Manson, V. Sidy, and R. Sager all voted “yes.” Public session adjourned at 4:28pm.