

**Create Academy
Board Meeting Minutes
February 3 2020
6:00 p.m. Public Session
Create Academy Multi-purpose room + Zoom/phone**

1. OPENING ITEMS

- a. Call to order
 - i. J. Pinholster called the meeting to order at 6:04 pm.
- b. Roll call
 - i. Members present: R. Sager, J. Pinholster, A. Pinholster, V. Sidy, S. Manson (by phone)
 - ii. Members absent: none
 - iii. Staff present: C. Hodo, R. Tejada, N. Perez, N. Trelstad (by phone)
- c. Board chair opening remarks
 - i. J. Pinholster welcomed the meeting attendees and said that we would have to modify our agenda because the notice from the State Board arrived too late to discuss with counsel prior to tonight's meeting.
- d. Call to the public
 - i. Staff Question: Insurance coverage through July for staff as normal? Or will it end on June 30?
 - 1. J. Pinholster made a note to check with our accountant
- e. Approval of minutes from January meeting
 - i. V. Sidy motioned to approve the minutes from the January meeting. R. Sager seconded. Motion passed unanimously.

2. Principal report (Hodo):

- a. Enrollment and budget
 - i. 119 ADM for 100th day
 - 1. 103-105 students currently
 - 2. Informational packets planned for dissemination to parents with other local school information
 - 3. The school was awarded a Success Maker grant to use this academic tool for the remainder of the year
- b. Staffing updates
 - i. New art teacher hired

- ii. Music teacher and an instructional aide resigned – there is a search for both open
- c. Other updates about school community
 - i. None

3. Financial dashboard review (Pinholster, Manson):

- a. Discussion of current financials
 - i. J. Pinholster presented the financials. Questions arose for the accountant that J. Pinholster will follow up on.
- b. Discussion of progress towards establishing a scenario for closure of the school and distribution of assets
 - i. S. Manson to begin working with counsel to determine assignment of resources at closure.

4. Charter surrender, closure timeline, and public communication (Pinholster):

- a. EXECUTIVE SESSION (A.R.S. 38-431.03(3)): The Board may vote to enter executive session, which will not be open to the public, for the following purpose(s): discussion or consultation for legal advice with the attorney of the public body regarding the school's regulatory options with ASBCS given the School's most recent A-F Letter Grade.: Executive session was not held as counsel was not present.
- b. Discussion and vote on draft agreement for surrender of charter to Arizona State Board for Charter Schools (ASBCS): No discussion or vote was held on this issue as the draft agreement was not received from ASBCS in time for review. Another meeting was scheduled for February 25th at noon.
- c. Update on public communication processes and timeline: J. Pinholster and A. Pinholster updated the group on the previous week's public meeting. Plans confirmed for an additional public meeting with parents and school representatives on February 24th at 3:00pm.

5. Rising Youth Theatre engagement in spring 2020 (Sager):

- a. Update, discussion and possible vote on plan for engaging Rising Youth Theatre for the spring 2020 semester.

- i. Rising Youth Theatre's contract has been renewed to continue service to Create Academy on the same schedule as last semester. RYT and Create Academy have also jointly applied for a grant to fund this activity.

6. ADJOURN: S. Manson moved to adjourn the meeting. R. Sager seconded. Meeting adjourned at 6:39pm.