

**Create Academy
Board Meeting Minutes
January 6 2020
6:00 p.m. Public Session
Create Academy Multi-purpose room + Zoom/phone**

1. OPENING ITEMS

- a. Call to order
 - i. J. Pinholster called the meeting to order at 6:03pm.
- b. Roll call
 - i. Members present: S. Manson, A. Pinholster, J. Pinholster, R. Sager, V. Sidy
 - ii. Staff present: C. Hodo, R. Tejada
 - iii. School counsel present via phone: M. Woods
 - iv. No additional members of the public present
- c. Board chair opening remarks
 - i. J. Pinholster gave a brief overview of the agenda
- d. Call to the public
 - i. No members of the public present
- e. Approval of minutes from November and December meetings
 - i. V. Sidy moved to approve the November 19, 2019 meeting minutes. S. Manson seconded. Motion passed unanimously.
 - ii. S. Manson moved to approve the December 10, 2019 meeting minutes. V. Sidy seconded. Motion passed unanimously.

2. Principal report (Hodo):

- a. Enrollment and budget
 - i. C. Hodo provided an update on enrollment. There are conflicting reports between the State and the Synergy program, so C. Hodo is investigating to ensure the State reported ADM of 119.73 is accurate and in line with ADM policy.
 - ii. January 16th was confirmed as the 100th Day.
- b. Staffing updates
 - i. There is a search in progress for the art position, as the current art teacher resigned to return to graduate school.
- c. Other updates about school community
 - i. C. Hodo discussed upcoming school events

3. Financial dashboard review (Pinholster, Manson):

- a. Discussion of current financials
 - i. A dashboard of current financials was discussed. No significant changes from December meeting.

4. Charter surrender, closure timeline, and public communication (Pinholster):

- a. EXECUTIVE SESSION (A.R.S. 38-431.03(3)): The Board may vote to enter executive session, which will not be open to the public, for the following purpose(s): discussion or consultation for legal advice with the attorney of the public body regarding the school's regulatory options with ASBCS given the School's most recent A-F Letter Grade.
 - i. S. Manson made a motion to enter Executive Session with school counsel. R. Sager seconded. Motion passed unanimously, and Executive Session began at 6:24pm.
 - ii. The board returned to public session at 6:52pm.
- b. Discussion and vote on voluntary surrender of charter to Arizona State Board for Charter Schools (ASBCS).
 - i. The board discussed the potential voluntary surrender of the charter to the Arizona State Board for Charter Schools and public communication processes and timeline.
 - ii. S. Manson moved to empower J. Pinholster to work with counsel to draft a surrender agreement with the intention to close Create Academy on or before June 30, 2020, with the intention to serve students through the end of the 2019-2020 academic year and appoint the Arizona State Board for Charter Schools as the custodian of student records. V. Sidy seconded the motion. Motion passed unanimously with one abstention (R. Sager).
- c. Discussion and possible vote on public communication processes and timeline and direction to Create Academy's Principal to carry out the plan.
 - i. S. Manson moved to empower and direct J. Pinholster and C. Hodo to carry out public communication processes in response to ASBCS regulatory notices and respond to inquiries from press and public. V. Sidy seconded the motion. Motion passed unanimously.

5. Rising Youth Theatre engagement in spring 2020 (Sager):

- a. Discussion and vote on possible options to further engage Rising Youth Theatre in the Create Academy community/classrooms during the spring 2020 semester.
 - i. Discussion took place about options for Rising Youth Theatre to continue providing services at Create Academy. No vote was taken; this is a school leadership decision. R. Sager and C. Hodo to follow up with Rising Youth Theatre.

6. ADJOURN: S. Manson moved to adjourn the meeting. R. Sager seconded. Motion passed unanimously. Meeting adjourned at 7:58pm.