

**Create Academy
Board Meeting Minutes
November 19 2019
5:30 p.m. Public Session
Create Academy Multi-purpose room + Zoom/phone**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the general public that the Board of Directors of Create Academy will hold a meeting open to the public on November 19th, 2019 at 5:30pm in the multi-purpose room at Create Academy, 2645 N 24th Street, Phoenix, AZ 85008 and via Zoom/phone at <https://asu.zoom.us/j/383671293>. Create Academy is an Arizona nonprofit corporation that operates an Arizona charter school and is thus subject to Arizona's Open Meeting Law.

1. OPENING ITEMS

- a. Call to order: J. Pinholster called the meeting to order at 5:43 pm.
- b. Roll call:
Members present: A. Pinholster, J. Pinholster, V. Sidy, R. Sager, S. Manson
Members Absent: None
Public present: C. Hodo, R. Reed, M. Woods, N. Trelstad
- c. Board chair opening remarks:
J. Pinholster welcomed the guests to the meeting
- d. Call to the public: A call to the public was made. No public comment.

2. Principal report (Hodo):

- a. Enrollment and budget
 - 1. C. Hodo said check from Facebook campaign arrived
 - 2. Two students enrolled and two students are planning to unenroll due to distance traveled
 - 3. ADM is still at 121
- b. Staffing update:
 - 1. C. Hodo updated us that the office manager and first grade teacher have resigned.
 - 2. The office assistant/instructional aide was promoted to the office manager position.
 - 3. One of the instructional aides have been promoted to the first grade teacher position.
 - 4. A new instructional aid is being hired.

3. Financial dashboard review (J. Pinholster, Manson):

- a. Discussion of current financials with R. Reed, accountant: J. Pinholster and R. Reed presented the financial dashboard, including end-of-year obligations and outstanding debts.

4. School letter grade and next steps (J. Pinholster):

a. J. Pinholster presented, and the board discussed, the school's A-F Letter Grades from the past two years.

b. EXECUTIVE SESSION (A.R.S. 38-431.03(3)):

1. Pursuant to A.R.S. 38-431.03(3), S. Manson moved to enter executive session to receive legal advice and consult with M. Woods, attorney of the public body, regarding the school's regulatory options with ASBCS given the School's most recent A-F Letter Grade.

2. R. Sager seconded the motion. A. Pinholster, J. Pinholster, V. Sidy, R. Sager, and S. Manson all voted in favor of the motion. Motion passed unanimously.

3. The board entered executive session at 5:58pm

4. The board reentered open meeting at 6:26pm.

c. The board then discussed how to proceed with ASBCS given the school's most recent A-F Letter Grade, including whether or not to surrender the school's charter contract.

1. A. Pinholster moved to authorize and empower J. Pinholster to work with counsel (M. Woods) to approach the Arizona State Board for Charter Schools staff to determine the school's options and timeline with respect to surrendering its charter contract by the end of this school year.

2. R. Sager seconded. A. Pinholster, J. Pinholster, V. Sidy, R. Sager, and S. Manson all voted in favor of the motion. Motion passed unanimously.

d. The board then discussed whether to engage additional counsel to advise on non-regulatory matters (i.e. matters not in connection with ASBCS) arising from the board's decision in 4(c).

1. R. Sager moved to empower S. Manson to identify, negotiate with, and engage additional counsel to advise on non-regulatory matters that may arise from surrendering the school's charter contract.

2. V. Sidy seconded. A. Pinholster, J. Pinholster, V. Sidy, R. Sager, and S. Manson all voted in favor of the motion. Motion passed unanimously.

5. ADJOURN: S. Manson moved to adjourn the meeting. R. Sager seconded. A.

Pinholster, J. Pinholster, V. Sidy, R. Sager, and S. Manson all voted in favor of the motion. Motion passed unanimously. Meeting adjourned at 6:41pm.
