

**Create Academy
Board Meeting Minutes
November 11th 2019
6:00 p.m. Public Session
Zoom/phone**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the general public that the Board of Directors of Create Academy will hold a meeting open to the public on November 11, 2019 via Zoom at <https://asu.zoom.us/j/661992985>. Create Academy is an Arizona nonprofit corporation and a public body, and is thus subject to Arizona's Open Meeting Law

1. OPENING ITEMS

- a. Call to order
 - i. J. Pinholster called the meeting to order at 6:01 pm.
- b. Members Present (via Zoom): S. Manson, A. Pinholster, J. Pinholster, V. Sidy, R. Sager
- c. Staff/Public Present: C. Hodo, F. Martinez
- d. Board chair opening remarks
 - i. J. Pinholster thanked the members for their attendance and briefly outlined the meeting goals.
- e. Call to the public
 - i. No members of the public made comment
- f. Approval of minutes from October 2019 meetings
 - i. S. Manson move to approve the two October 2019 minutes. R. Sager seconded. Minutes from October 14th and October 23rd meetings were approved unanimously.

2. Principal report (Hodo):

- a. Enrollment update: 120 ADM
- b. Staffing updates
 - i. New 5/6th grade teacher hired with experience in combined classes
 - ii. Office manager departing, instructional aide replacing her
 - iii. New instructional aide will be hired
- c. Discussion and decision on possible retention of external consultant
 - i. C. Hodo working with consultant Adele Ferrini
- d. Update on Charter School Capital loan application
- e. Other updates

- i. The school received an unrestricted donation from a private donor in addition to other crowdsourcing donations for a total of approximately \$25,000

3. Discussion of school letter grade and possible appeal (Pinholster):

- a. Updates on letter grade announcement: Discussion took place about the F letter grade announced last week.
- b. Discussion of and decision on possible appeal of letter grade: Discussion took place about potential appeal of letter grade by 11/15/19 deadline. No decision was made about an appeal at this time. Further research and legal consultation are needed.
- c. Discussion of and decision on potential public communications: Discussion of potential engagement with reporter from the Phoenix New Times about the story of the school's potential closure. Board deferred decision on this matter to later date.

4. Budget discussion (Hodo, Pinholster, Manson):

- a. Update on current financials: current financial dashboard was presented. Cash flow issues largely resolved.
- b. Fundraising update
 - i. See above in principal report

5. Contingencies in regards to potential closure (Pinholster):

- a. Updates on formally exploring relationships with other charter operators: early discussions in process with Incito about potential partnership or transition of students and staff in the event of Create Academy closure.

6. EXECUTIVE SESSION: No executive session was held.

7. ADJOURN: S. Manson moved to adjourn the meeting. V. Sidy seconded. The motion carried unanimously. Meeting adjourned at 6:53pm.