**Create Academy**
**Board Meeting Minutes**
**October 14 2019**
**6:00 p.m. Public Session**
**Create Academy Multi-purpose room + Zoom/phone**

1. **OPENING ITEMS**
   a. Call to order
      i. J. Pinholster called the meeting to order at 6:04pm.
   b. Members in attendance: J. Pinholster, V. Sidy, A. Pinholster (by phone), S. Manson (by phone), R. Sager (by phone)
   c. Staff in attendance: N. Perdomo, R. Tejada, C. Hodo, N. Monroe, K. Beeson, E. Adams, N. Trelstad, E. Black, C. Tademy
   d. Members of the public in attendance: F. Martinez, C. Lewis
   e. Board chair opening remarks:
      i. Tough budget scenarios will be discussed tonight
   f. Call to the public: No public comments
   g. Approval of minutes from August and September
      i. Revised September minutes
      **ii.** S. Manson made a motion to approve the August and revised September meeting minutes. V. Sidy seconded. The motion passed unanimously.

2. **Principal report (Hodo):**
   a. Enrollment and budget
      i. Current ADM of 128.5
      ii. C. Hodo presented the budget and discussed cuts that are in process.
      iii. C. Hodo reached out to Charter School Capital for a potential loan to cover cash flow
   b. Staffing updates
      i. Discussed potential staffing changes based on current budget
   c. Alternative school application status
      i. Application was submitted and we should be notified in November

3. **Annual financial report:** review and approval of 2019 annual financial report

a. R. Sager made a motion to approve the annual financial report. Victor seconded. Motion passed unanimously.

4. **Facilities updates (Hodo, Pinholster):**
    a. Roof repairs were made over break
    b. Painting was made over break

5. **Board reminders, discussion (Pinholster):**
    a. Reminders were given for the following items:
        i. Google sheet for board profiles
        ii. Fundraiser participation
        iii. Board development

6. **EXECUTIVE SESSION**
    a. none

7. **ADJOURN**
    a. Victor motioned to adjourn the meeting. A. Pinholster seconded. Motion passed unanimously. Meeting adjourned at 7:13pm.