

**Create Academy
Board Meeting Minutes
August 19 2019
6:00 p.m. Public Session
Create Academy Multi-purpose room + Zoom/phone**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the general public that the Board of Directors of Create Academy will hold a meeting open to the public on August 19th, 2019 at the multi-purpose room at Create Academy, 2645 N 24th Street, Phoenix, AZ 85008 and via Zoom/phone at <https://asu.zoom.us/j/360000019>. Create Academy is an Arizona nonprofit corporation and a public body, and is thus subject to Arizona's Open Meeting Law

1. OPENING ITEMS

- a. Call to order
 - i. J. Pinholster called the meeting to order at 6:08pm.
 - ii. Board Members Present: J. Pinholster, V. Sidy, S. Manson (by phone), A. Pinholster, R. Sager (by phone beginning at 6:38pm)
 - iii. Staff and Members of the Public Present: M. Hypolite, N. Monroe, C. Hodo, N. Perdomo, N. Perez, C. Tademy, A. Fleming, R. Reed (by phone), F. Martinez, C. Lewis-Martinez
- b. Board chair opening remarks
- c. Call to the public
- d. Approval of minutes
 - i. V. Sidy moved to approve the minutes from the July Board Retreat. A. Pinholster seconded the motion. Motion passed unanimously.
 - ii. S. Manson moved to approve the minutes from the July Board Meeting. V. Sidy seconded the motion. Motion passed unanimously.

1. Principal report (Hodo): Enrollment, staffing updates.

- a. There is a current vacancy for a 6th grade teacher
- b. ADM is currently at 135.8

1. Budget contingencies (Pinholster, Manson):

- a. Budget update and financial dashboard review
 - 1. R. Reed presented the financial dashboard
- b. Fundraising update
 - 1. J. Pinholster gave an update on the GoFundMe campaign and C. Tademy volunteered to support the campaign PR process
- c. Discussion and decision on changes to budget and planned expenditures due to enrollment shortfall.
 - 1. Discussion took place on potential cost savings

1. Health insurance enrollment (Hodo): Discussion of current health insurance plans and possible updates.

- a. C. Hodo is meeting with a broker this week

1. Board development: Discussion and decision regarding the membership of new board member candidates in attendance.

1. V. Sidy moved to appoint Camille Lewis-Martinez to the Create Academy board. S. Manson seconded. Motion passed unanimously.
2. R. Sager moved to appoint Frank Martinez to the Create Academy board. S. Manson seconded. Motion passed unanimously.
3. V. Sidy moved for Camille Lewis-Martinez and Frank Martinez to share a vote given their married relationship. S. Manson seconded. Motion passed unanimously.

1. EXECUTIVE SESSION

1. S. Manson made a motion to enter executive session. R. Sager seconded the motion. Motion passed unanimously. Executive session called to order at 7:28pm.
2. Executive session ended and returned to public session at 8:06pm.

1. ADJOURN

A. Pinholster made a motion to adjourn the meeting at 8:15pm. R. Sager seconded. The motion passed unanimously, and the meeting adjourned at 8:15pm.