

**Create Academy
Board Meeting Minutes
June 10, 2019
3:00 p.m. Public Session
Create Academy Multipurpose Room and Via Zoom**

1. OPENING ITEMS

- a. Called to order: 3:02PM
- b. Members in attendance: V. Sidy, A. Pinholster, J. Pinholster, S. Manson, R. Sager
- c. Staff in attendance: K. Horn (principal), R. Reed (Aspire accounting)
- d. Members of the public present: None
- e. Call to the public: A call to the public was made. No members of the public were present.
- f. Board President Opening Remarks:
 - i. Thank you to those in attendance for making time for this additional budgetary meeting
 - ii. Outlining subjects for discussion:
 - 1. Potential and funding for VP position
 - 2. Teacher bonus policy.
 - 3. Goal for fundraising

2. PRESENTATIONS/COMMITTEE REPORTS

- a. **Discussion of Draft 2019-2020 Budget**
 - i. Overall review of FY20 budget draft
 - ii. Personnel updates
 - 1. Non-returning teachers
 - a. First grade teacher is not returning, a new 1st grade teacher has been hired.
 - b. Fifth grade teacher is not returning, a replacement search will be charged by Mr. Hodo
 - c. SPED lead is not returning, to be replaced by contracted services for AY19-20
 - 2. SPED scenarios
 - a. SPED costs are 65,000 not the projected 60,000.
 - b. Need for 1-on-1 aid is likely not needed next year.
 - iii. Revised summer cash flow estimates/actuals
 - iv. Enrollment update
 - 1. 109 Enrolled
 - a. New: 32

- b. Re-enrolled: 77
 - c. 97.5 ADM
- v. Assistant principal/operations director preliminary discussion
 - 1. Possible alternative formations of this position were discussed and will be processed with Mr. Hodo when he begins his work on campus.
- vi. Grant updates
 - 1. School Improvement Grant was awarded
- vii. Fundraising targets
 - 1. The board has agreed to set a fundraising goal of \$30,000 for the upcoming fiscal year.
- viii. Employer benefits contributions, circumstances and ideas
 - 1. This subject will be discussed in future meetings. Russ will be sending information over around EMI health insurance options and R. Sager will be connecting with HR teams to see alternative solutions to provide our staff with the best health insurance possible.
- ix. Discussion and decision on requirements and timing of teacher bonus payouts.
 - 1. Board voted on awarding teacher bonuses in the subsequent fiscal year provided the teacher returns. J. Pinholster moved to approve. V. Sidy seconded. The board voted unanimously to adopt this policy and to amend the teacher handbook to reflect.

3. EXECUTIVE SESSION (A.R.S. § 38-431.03): No executive session was held.

4. ADJOURNMENT

R. Sager moved to adjourn the meeting, Scott seconded the motion. The board voted unanimously to adjourn at 3:56pm.