

**Create Academy
Board Meeting Agenda
June 17, 2019
6:00 p.m. Public Session
Create Academy Multipurpose Room**

1. OPENING ITEMS

- a. Call to order: 6:00pm
- b. Members Present: V. Sidy, J. Pinholster, A. Pinholster, S. Manson, R. Sager
- c. Staff in attendance: C. Tademy (Director of Enrollment Management), K. Horn (transitioning principal), C. Hodo (incoming principal)
- d. Approvals
 - i. S. Manson moved to approve the minutes of May 20th board meeting
A. Pinholster seconded the motion. May 20 minutes approved unanimously.
 - ii. R. Sager moved to approve the minutes of June 10th board meeting.
V. Sidy seconded. June 10 minutes approved unanimously.
- e. Board President Opening Remarks
 - i. Welcome, and appreciation shared to members of the public.
- f. Call to the public
 - i. C. Hodo clarified the spelling of his name for documentation.

2. PRESENTATIONS/COMMITTEE REPORTS

- a. Enrollment/Recruitment
 - i. Enrollment update for 2019-2020 with historical reference points
 - ii. Presentation of summer recruitment plans by Chantal Tademy
 - 1. Marketing plan for summer into AY 19/20
- b. Finance Committee Report
 - i. Discussion and decision on the proposed 2019-2020 budget
 - 1. S. Manson moved to approve the proposed 2019-2020 budget. R. Sager seconded. Proposed 2019-2020 approved unanimously.
 - 2. V. Sidy moved to hold the next hearing on Create Academy's 2019-2020 budget on July 12 at 10 AM. S. Manson seconded. Proposed hearing date approved unanimously.
- c. Governance Committee Report
 - i. Discussion of board development
 - 1. Identifying makeup of desired candidates.

- a. Areas of interest include but are not limited to:
Cultural representation, former/current parents,
former teacher/staff members,
communications/marketing, fundraising/development,
real estate, venture capital, personal wealth, youth
advisory board (eventually on board directly), Artist
from the community, non-voting teacher rep,
 - b. Ideally, we will identify 2 new members of the board
prior to the start of AY 19/20.
 - c. A. Pinholster will pull our existing board member job
description to post and share with internal folks.
 - d. A plan to begin with an internal search and then
posting in August should we not have ideal candidates
before our board's meeting in August.
- ii. Discussion of agenda and logistics for July 12 board retreat
 - 1. Location: TBD, V. Sidy and R. Sager looking for adequate
location.
 - 2. Timing: July 12, 10AM-5PM
 - 3. Topics of Discussion:
 - a. Approvals:
 - i. Bonus policy
 - ii. Approval FY20
 - b. Team/Community Building (R. Sager)
 - c. Strategic Plan (J. Pinholster)
 - d. Fundraising Plan (S. Manson)
 - e. Board Development (A. Pinholster/R. Sager)
 - f. Principal Evaluation Plan (J. Pinholster)
 - g. Committee Structure (V. Sidy)
 - h. Objectives/Goals for board AY19/20 (A. Pinholster lead
full group buy-in)
 - i. Calendar of board actions and activities (A. Pinholster
lead, full group buy-in)
 - j. How to help Hodo (C.Hodo)
- iii. Board engagement in summer events
 - 1. Chantal to share dates and times for events so Board
members can look to attend.
- iv. Vote for the removal of Kelly Horn, former school Principal, as
Charter Representative with ASBCS

1. S. Manson moved to remove Kelly Horn, departing principal, as Charter Representative with ASBCS effective July 1, 2019. R. Sager seconded. Board voted unanimously to remove K. Horn as a Charter Representative as of July 1, 2019.
- v. Vote to add Jacob Pinholster, Board President, as Charter Representative with ASBCS
 1. R Sager moved to add Jacob Pinholster, Chair, as Charter Representative with ASBCS, effective immediately. V. Sidy seconded the motion. Board voted unanimously, with one abstention, to add J. Pinholster as Charter Representative.
- vi. Vote to add Chris Hodo, incoming school Principal, as Charter Representative with ASBCS
 1. A. Pinholster moved to add Christopher Hodo , incoming school principal, as Charter Representative and Principal with ASBCS, effective July 1, 2019. S. Manson seconded. The board unanimously approved to addition of Christopher Hodo as Charter Representative and Principal with an effective date of July 1, 2019.

3. EXECUTIVE SESSION (A.R.S. § 38-431.03): No executive session held.

4. ADJOURNMENT: Manson moved to adjourn the June 17th Create Academy Board meeting. A. Pinholster seconds the motion. Meeting adjourned by unanimous vote at 7:12 PM.