

**Create Academy  
Board Meeting Minutes  
March 18, 2019  
6:00 p.m. Public Session  
Create Academy Multipurpose Room**

**1. OPENING ITEMS**

- a. Called to order: 6:04pm
- b. Members in attendance: J. Jackson, V. Sidy, A. Pinholster, J. Pinholster,
- c. Staff in attendance: K. Horn (principal), B. Provvidente, S. Douglas, A. Fleming, A. Dominguez
- d. Members of the public present: S. Manson
- e. Approval of minutes: J. Pinholster moved to approve the February 2019 board meeting minutes. R. Sager seconded. Members voted unanimously to approve the February 2019 minutes.
- f. Call to the public: A call to the public was made. A. Fleming and A. Dominguez from the staff expressed the staff's desire to know more about the progress of recruiting a new principal for 2019-2020.
- g. Board President Opening Remarks: J. Jackson reminded those present about the testing schedule and the potential for the members of the board to visit the school on the last day of testing.

**2. PRESENTATIONS/COMMITTEE REPORTS**

- a. Principal's report
  - i. Spring and Summer Recruitment Updates (Presentation by B. Provvidente and K. Horn)
    - 1. B. Provvidente presented to the board on the ongoing activities devoted to marketing and recruiting for fall 2019. Discussion about potential additional activities and efforts.
    - 2. K. Horn discussed a few updates, including permanent sub replacements for staff on maternity leave, testing schedules, and recent audit/site visits.
- b. Academic Committee Report
  - i. Discussion of ongoing school improvement initiatives: A. Pinholster and K. Horn discussed recent activities regarding school improvement, gifted and talented efforts, testing, and K. Horn's promise to return for any necessary Arizona State Charter School Board events in the coming year.
- c. Finance Committee Report

- i. February Financial Dashboard: V. Sidy and K. Horn discussed the updated financial dashboard. End of year projections have improved over February projections.

d. Development Committee

- i. Board Fundraising Discussion: J. Pinholster briefly discussed updates to board fundraising. Reminder to board members to assign their education tax credit before April 15<sup>th</sup>.

e. Governance Committee Report

- i. Discussion and decision on new board members: No new board members were present for this meeting. J. Jackson discussed other potential members currently in the process of cultivation.
- ii. Discussion and decision on staffing needs for 2019-2020: J. Pinholster and R. Sager led a discussion about the process of recruiting and selecting the new principal and CEO.

**3. EXECUTIVE SESSION (A.R.S. § 38-431.03): No executive session was held.**

- 4. Adjourn:** J. Pinholster moved to adjourn. R. Sager seconded. Board voted unanimously to adjourn at 8:05pm.