

**Create Academy
Board Meeting Minutes
February 21, 2019
6:00 p.m. Public Session
Create Academy Multipurpose Room**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the general public that the Board of Directors of Create Academy will hold a meeting open to the public on Thursday, February 21, 2018 at Create Academy, 2645 N 24th St. Phoenix, AZ 85008. Create Academy is an Arizona nonprofit corporation and a public body, and is thus subject to Arizona's Open Meeting Law

1. OPENING ITEMS

- a. Members present: V.Sidy (presiding), A. Pinholster, J. Pinholster, R. Sager (by phone), K. Horn (principal)
- b. Members absent: J. Jackson (excused for emergency)
- c. Staff present: A. Dominguez, R. Reed
- d. Called to order: 6:05pm
- e. Approval of January 24 public session minutes: J. Pinholster moved to approve the minutes from January 24, 2019. A. Pinholster seconded. Approved unanimously.
- f. Approval of February 7 public session minutes: J. Pinholster moved to approve the minutes from February 7, 2019. A. Pinholster seconded. Motion approved unanimously.
- g. Call to the public: no members of the public were present
- h. Amendments to agenda: A. Pinholster moved to move the Executive Session to the end of the agenda in order to consider the information presented in the public session during executive session. J. Pinholster seconded. Motion approved unanimously.

2. PRESENTATIONS/COMMITTEE REPORTS

- a. Principal's report
 - i. Enrollment and spring Recruitment Updates
 - 1. K. Horn presented updates on enrollment and recruiting for 2019-2020. Enrollment has been faster and higher than previously expected.
 - 2. Some attrition as normal in the spring, but a number of new students have begun recently.
 - 3. K. Horn and B. Provvidente organizing significant marketing and communications campaign.
 - 4. A number of simultaneous efforts to beautify the school environment are underway, including painting and expansion of the school garden.

5. Recent Pancake Breakfast was very successful with approximately 280 plates served, helped enhance re-enrollment via onsite enrollment contract completion with B. Providente
6. Spring Carnival coming up March 22nd, 2019

b. Academic Committee Report

- i. Discussion of ongoing school improvement initiatives: A. Pinholster reported briefly on after school tutoring, gifted and talented pull-out groups, good atmosphere in the school now for development
- ii. Discussion of benchmark testing calendar and system

c. Finance Committee Report

- i. January 31 Financial Dashboard: accountant R. Reed presented FY19 cash flow and financial dashboard, followed by discussion
- ii. Presentation and Discussion of 2019-2020 Preliminary Budget: accountant R. Reed presented the FY20 preliminary budget, followed by discussion

d. Development Committee

- i. Board Fundraising Discussion: brief discussion about updates to board fundraising and grantwriting activities.

e. Governance Committee Report

- i. Discussion and decision on new board members: V. Sidy moved to elect board candidate Scott Manson as the newest member of the Create Academy board. A. Pinholster seconded. Motion unanimously approved at 7:35pm.
- ii. Discussion and decision on staffing needs for 2019-2020: brief discussion of changes from FY19 to FY20, principally around moving special education services from contracted services to full time employee as well as the renewal of the assistant principal position.

3. EXECUTIVE SESSION (A.R.S. § 38-431.03): V. Sidy moved to enter executive session. R. Sager seconded. The board unanimously voted to enter executive session at 7:43pm. The meeting returned to public session at 8:21pm.

4. ADJOURN: A. Pinholster moved to adjourn. V. Sidy seconded. Board voted unanimously to adjourn at 8:22pm.