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**Governing Board Retreat**

**Saturday, July 28, 2018**

**8:30 a.m. to 5:00 p.m.**

**Create Academy**

**2645 North 24th Street**

**Phoenix, Arizona 85008**

8:30 a.m. - 9:30 a.m. **CALIBRATE – To adjust or mark**

**Johnny**

* Icebreaker/Update/Purpose
* Self-assessment and open discussion – **worksheet used**
* Board Governance & You – **video & informational sheet**

9:30 a.m. - 10:45 a.m. **CULTIVATE – Try to acquire or develop**

**Victor/Johnny**

* Open meeting law - **video**
* Robert’s rules of order
* Creating go forward standards for Create Governing Board meetings – **group project**
* Onboarding new board members – **group project to establish protocol & formal process**

10:45 a.m. - 11:00 a.m. BREAK

11:00 a.m. - 1:00 p.m. **COMMITMENT – Dedicated to a cause**

**Angela/Johnny/Jake**

* Governing board commitments – **document review and adoption**
* New board committee structure
* Governing ourselves & bylaws review – **establishing a guide for review and updating**
* BoardOnTrack presentation
* Review/establish board calendar

1:00 p.m. - 1:45 p.m. LUNCH

1:45 p.m. - 4:30 p.m. **COLLABORATE – Work jointly on an activity**

**Kelly/Johnny/Angela**

* Strategic planning
  + Breakout sessions
  + Establishing goals
  + Living the mission
* CEO evaluation project

4:30 p.m. – 4:45 p.m. BREAK

4:45 p.m. - 5:00 p.m. **CELEBRATE – Acknowledge with a social gathering or activity**

**Johnny/Kelly/Angela**

* Review facility construction progress
* Update on enrollment
* Closing remarks / key take-a-ways
* Feedback survey