

**Create Academy
Board Meeting Minutes
June 5, 2018
6:00 p.m. Public Session
Create Academy Multi-Purpose Room**

1. OPENING ITEMS

- a. Meeting called to order at 6:06pm
- b. Directors in attendance: J. Jackson, B. Forst, V. Sidy, A. Pinholster, J. Pinholster, K. Horn
- c. Members of the public present: R. Sager (incoming board member)
- d. Approval of May 10 meeting minutes:
 - i. J. Pinholster moved to approve the minutes from May 10, 2018. V. Sidy seconded. Minutes approved unanimously.
- e. Call to the public: A call to the public was made. No comments from the public.

2. BOARD PRESIDENT'S OPENING REMARKS: Brief overview of agenda.

3. EXECUTIVE SESSION: A. Pinholster moved to enter executive session. B. Forst seconded. Vote to enter executive session unanimous. Returned from executive session at 7:25pm

4. PRESENTATIONS/COMMITTEE REPORTS

a. Principal's report

- i. Summer Recruitment: explanation of Learning Labs and other summer recruitment activities.
 - 1. Learning Labs on 6/9, 6/23, and 7/7 at 10am
 - 2. Chameleon Carnival 7/14
 - 3. Summer School 6/18-7/12, including summer food program
 - 4. Partnering with SySTEM for canvassing
- ii. Facility updates: second floor renovations begin tomorrow

b. Finance Committee Report

- i. Discussion and decision on 2018-19 preliminary budget package
- ii. Presentation by Treasurer B. Forst on top-level budget for FY19
- iii. Discussion of proposed budget as submitted
- iv. V. Sidy moved to approve the proposed budget. B. Forst seconded. Proposed budget approved unanimously at 8:11pm.

c. Governance Committee Report

- i. Discussion and decision regarding Principal's contract.
 - 1. Brief discussion of the elements and terms of proposed offer letter
 - 2. Review of proposed offer by K. Horn
 - 3. Decision deferred until a later meeting.
 - ii. Discussion and Planning for July Board Retreat: annual board retreat tentatively set for Saturday, July 28th, pending availability of board consultant.
- 5. **ADJOURN:** B. Forst moved to adjourn. J. Pinholster seconded. Meeting adjourned by unanimous vote at 8:23pm.