

Create Academy Charter School  
 Bidder's Conference Minutes  
 2-5-18

1. The session was convened at 10 AM on February 5<sup>th</sup>, 2018, as cited within the form 470 Application# 180016433 at Create Academy, 2645 N. 24<sup>th</sup> St., Phoenix, AZ 85008.

1. In attendance were as follows –

<b>Name/Title:</b>	<b>Company:</b>	<b>Email:</b>	<b>Phone:</b>
Kelly Horn, Principal	Create Academy	khorn@createacademy.org	602-710-1101
Alex Nelson, Enterprise Account Manager	Copper State Communication	anelson@copper-state.com	602-455-3209
John Egan, CEO	GETFUNDED	john.egan@getfunded.net	480-473-5785
Sandi Curto, Account Manager	GETFUNDED	sandi.curto@getfunded.net	480-473-5072

1. John Egan of GETFUNDED opened the session by describing the Form 470 and had copies available to anyone who requested it. John also cited other potential issues regarding the E-Rate bidding process as follows:
  1. There was no bias toward or against any bidders, those present or anyone who may bid this complex, multi-faceted scope of work that may have been absent from the session.
  2. All bidders, present today or not, have a fair and equal chance to be selected for all or a part of the entire scopes of work, C1 and C2, including any bidder who was not present at today's session.
    1. Therefore, to be present at the bidder's conference was not a prerequisite for selection.
    2. In addition, incumbent service providers WILL NOT be given any additional consideration, their bid WILL NOT be given any additional weight, and their prior relationship WILL NOT help or hurt their chances of being selected for all or part of the eventual solution set selection.
1. Bidding Format: Under USAC Program Rules, the applicant reserves the right to select all or only a part of a bidder's solution that is proposed.

1. Timing for each school's implementation of any given project may also be an issue or priority.
2. Any project may be chosen for E-Rate consideration or "private funding".
3. In other words, and C2 for example, various scopes of work to be considered, including wiring/cabling as a project or a subset of projects, LAN/WAN Internal Connections as a project or a subset of projects, by site, labor initiatives for any inside moves (MDF or IDF's, by site, etc.
4. Please break out your pricing by project level and include all applicable taxes and fees as they are eligible for E-Rate discounting/consideration.

1. Category Two Budget: The applicant has yet to "tap" their C2 budget reserves for any E-Rate funded projects to-date. therefore, their headcount and associated C2 budgets are as follows, by site:

<b>Create Academy/BEN</b>	<b>Create Academy Address</b>	<b>Category Two Budget (\$153.47 per student)</b>
16080728	2645 N. 24 <sup>th</sup> St., Phoenix, AZ 85008	\$21K

1. Create Academy E-Rate Discount Entitlement: For bidder edification, this applicant is entitled to a 90% discount on Internet Access, 10% discount on all Category One voice services, and an 85% discount on Category Two funding.
2. Attached is a rough diagram of the potential layout of the cabling project. Final design of project to be decided by beginning of March.
  1. Server closet located in Boys restroom on 1<sup>st</sup> floor
  2. Pull cable up from this restroom to restroom located on the 2<sup>nd</sup> floor above it.
  3. 1 drop per classroom for WAP
  4. 2 cable runs, drop on either side
  5. Separate pricing for external WAP
  6. Drops needed in Office Space and Conference Room located on 2<sup>nd</sup> floor
  7. Power box located upstairs – recommended to locate IDF there and build in a closet
  8. Potential start date of project will be late Spring, early Summer
  9. Category One – I/A = 20mbps – 1G as cited in 470, multi-year contract preferred. 3-4 rollover voice lines.